

**ALLAMA IQBAL OPEN UNIVERSITY, ISLAMABAD**  
(Department of Library and Information Sciences)

**WARNING**

- 1. PLAGIARISM OR HIRING OF GHOST WRITER(S) FOR SOLVING THE ASSIGNMENT(S) WILL DEBAR THE STUDENT FROM AWARD OF DEGREE/CERTIFICATE, IF FOUND AT ANY STAGE.**
- 2. SUBMITTING ASSIGNMENTS BORROWED OR STOLEN FROM OTHER(S) AS ONE'S OWN WILL BE PENALIZED AS DEFINED IN "AIOU PLAGIARISM POLICY".**

**Course: Management of Serials Publications-II (5654)**  
**Level: MLIS**  
**Pass Marks: 40**

**Semester: Autumn, 2012**  
**Total Marks: 100**

**ASSIGNMENT NO. 1**  
**(Units 11-14)**

**Note:** All questions carry equal marks.

- Q. 1 Why serials' Indexing and Abstracting service is necessary in libraries? Explain in detail.
- Q. 2 Explain some of the Major Indexing and Abstracting Services of the World.
- Q. 3 Cataloging and Classification is very important feature in Serials Organization. Explain rules, problems and unique features of serials cataloguing.
- Q. 4 Electronic/Web Journals are very successful format why? Discuss.
- Q. 5 Computer-based Serials Control is an important bibliographic utility how? Explain in detail about bibliographic utilities centers/networks.

**ASSIGNMENT NO.2**  
**(Unit 15-18)**

**Total Marks: 100**  
**Pass Marks: 40**

**Note:** All questions carry equal marks.

- Q. 1 What role National Library of Pakistan can play as Bibliographic Agency in Bibliographic Control of Serials?
- Q. 2 Serials preservation and conservation is an important activity, how? What is the process of binding of serials publication?
- Q. 3 Selection of vendor/agent for serials publication is very tedious job, how? Explain.
- Q. 4 Write in detail the skills and qualification required for a serial librarian.
- Q. 5 How serial librarian can make available the back issues and outstanding journals for a library? Discuss in detail.